



P.O. Box 1518, Sechelt, B.C. V0N 3A0
www.coastbotanicalgarden.org

FACILITY RENTAL APPLICATION AND CONTRACT

Individual/Organization (The Renter) _____

Contact Person: _____

Address: _____

Telephone: H) _____ W) _____ C) _____

Email: _____

Purpose of Rental: _____

Number of expected attendees: _____ Will food be served? _____

Caterer name and phone number: _____

Will alcohol be served? _____ (Proof of liquor license required)

Date of Event: _____ Time of Event: From _____ to _____

Set Up Time: From _____ to _____

Initial _____
Renter SCBGS

AGREEMENT

In consideration of the sum of \$ _____, plus _____ Security Deposit (if required), the Sunshine Coast Botanical Garden Society hereby agrees to rent the Sparling Pavilion to the above identified party commencing at _____ on _____ and ending at _____ on _____. A 50% non-refundable deposit is required at time of booking. The remaining 50% rental fee, plus security deposit (if required) is due 14 days prior to event date.”

The Renter agrees to indemnify and hold harmless the Sunshine Coast Botanical Garden Society for any injury or damage to persons or property occurring during, or arising out of, occupancy and use of said buildings/grounds by the Renter and their guests, and has read and agrees to the Terms and Conditions as set out.

Renter’s Name: _____

Renter’s Signature: _____

Sunshine Coast Botanical Society Representative: _____

Please mail (to: Sunshine Coast Botanical Garden Society, P O Box 1518, Sechelt, BC V0N 3A0) or email (to: rentals@coastbotanicalgarden.org) the completed form with payment.

Thank you for supporting the Sunshine Coast Botanical Garden!